



**Accounting & Consulting Inc.**

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## RENTAL PROPERTY CHECKLIST

**Name** \_\_\_\_\_ **Tax Year** \_\_\_\_\_

**Address** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Percentage of home used for rental** (sq. ft. of home used for rental/total sq. ft. of home) \_\_\_\_\_

TOTAL COSTS*	
Rental Income	
Advertising	
Insurance	
Interest (Mortgage, Line of Credit)	
Legal & Accounting Fees	
Management Fees (Strata)	
Maintenance & Repairs - Shared (i.e. boiler/hot water tank)	
Maintenance & Repairs - 100% Rental	
Property Taxes	
Hydro, Gas, Water & Sewer	
Internet & Cable (if shared)	
Alarm System	
Mileage (estimate of KMs for rental purposes)	
New Appliances	

\*DO NOT PRORATE; PROVIDE ANNUAL TOTALS ONLY.